

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES**

DATE: Monday, March 4, 2019

LOCATION: 250 Elm Street
Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	Elmer Prenzlou
Administrator:	Dianne Robertson	
Staff:	Director of Public Works Andy LaFond	
	Police Chief Curt Kleppin	
	Asst. Administrator Colleen Landisch-Hansen	
	Village Clerk Amy Langlois (excused)	

III. OATH OF OFFICE TO VILLAGE OFFICIALS

1. Colleen Landisch-Hansen, Administrator/Treasurer
2. Andy LaFond, Director of Community Services and Public Works
3. Amy L. Langlois, Village Clerk/Deputy Treasurer
4. Motion to take a 15-minute break for a welcoming reception

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to Recess at 6:05 PM for 15-Minute Break for a Welcoming Reception. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to Reconvene the Meeting at 6:18 PM. **MOTION CARRIED UNANIMOUSLY.**

IV. BUSINESS

- A.** Review Capital Expenditures List

Administrator Robertson shared that there were no new capital expenditure requests to report.

- B.** Review and recommendation regarding Ordinance No. 2019-02 Creating Section 30-92 Regulating the Use of Temporary Dumpsters

Administrator Robertson shared that currently there is nothing on the books that indicates how long a dumpster is allowed to stay on a property. This proposed ordinance was drafted by Attorney Schoonenberg and Director of Public Works Andy LaFond. There have been a few complaints regarding a dumpster bag that has been on a property for a lengthy time.

The Village does have a Pod Ordinance; this proposed ordinance is similar. The ordinance regarding off-road vehicles (boats, ATV's, campers) requires for them to be off-site or out of sight from the road between the months of October to April. This proposed ordinance allows for a temporary dumpster to remain on a property for 30 days or as long as there is an active building permit.

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Penalties for a person in violation of this proposed ordinance range from \$10 to \$1,000 which is determined by the Officer issuing the citation. Trustee Lange inquired of Director of Public Works LaFond and Police Chief Curt Kleppin as to their thoughts. Chief Kleppin believes this is consistent with other Village Ordinances. Trustee Azinger believes that a more structured fine scale would make sense. Administrator Robertson suggested asking Colleen Landisch-Hansen to review other Ordinances and reporting at the Board meeting on March 18th.

Trustee Azinger recommended adding the word "Code" to further clarify and remain consistent in the Ordinance as well as to make consistent the font.

Chief Kleppin inquired if the Police Department can use some discretion to allow for an extension. Trustee Heinritz believes there should also be some discretion for those that may need a dumpster longer due to someone cleaning out a house.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to recommend to the Village Board to approve Ordinance No. 2019-02 Creating Section 30-92 Regulating the Use of Temporary Dumpster with the Recommended Change of Adding "Code". **MOTION CARRIED UNANIMOUSLY.**

C. Review and recommendation regarding Full-Time Mechanic Position for the Village

Director of Public Works LaFond updated the Board regarding the open mechanic position. In December, a part-time mechanic position was posted for 20-30 hours per week. It was advertised in the News Graphic, Ozaukee Press, social media, Indeed.com and on the Village website. Only one application was received.

This applicant met the minimum requirements for the position so this individual was interviewed, however, the experience was not there and the applicant lived a great distance from the Village. Currently, and at the time this was posted on Indeed.com, there were literally hundreds of mechanic positions posted.

Many options were explored: first, to re-advertise the same position which will more than likely yield the same results; and second, to talk to other entities that use all contracted services for mechanics. This does eliminate the need for an actual mechanic on staff but it does take a large amount of staff time as well as leads to a lot of deferred maintenance. A lot of our vehicles are kept for 20-30 years due to the fact that there is routine maintenance performed on these vehicles. Any time that is not spent on repair is spent on prevention i.e. painting, greasing parts, etc. Director of Public Works LaFond reported that he has reached out to Mequon, Cedarburg, Grafton, Saukville, Port Washington and Ozaukee County asking if any of these communities were interested in sharing a full-time mechanic. Only two responded and neither were interested. The option of leasing a vehicle was looked into, however, this does not allow for putting on and off the plow, greasing the plows and changing the cutting edging, etc.

Currently, the position is at .75 full-time equivalent now and are looking at adding another .25 to make this a full-time position. The .25 time would be Public Works time. Possible ways of funding this .25 extra time may be by way of the general staffing changes that have occurred and also eliminating the seasonal labor that Public Works uses. The seasonal labor has been of great value to the Village and is not costly. Last year there were two seasonal workers.

The previous part-time mechanic was paid \$27,500 for 60 hours per week with pro-rated benefits. Assistant Administrator Landisch-Hansen shared that our previous part-time mechanic cost about \$65,000 with benefits and the proposed full-time position would be closer to \$85,000 with benefits. Trustee Lange inquired how much would be made up if not using any summer help. Assistant Administrator Landisch-Hansen reported that this would be about \$11,000 (two summer help employees) and with the change in the staffing in the front office, there was some savings gained which would be more than enough to cover that gap if choosing to go to a full-time position.

Trustee Holyoke would like to find a way to keep the summer help as well as hire a full-time mechanic. Trustee Heinritz agreed. It was confirmed that the other departments are billed for mechanic services (Fire Department and Police Department). Trustee Kucharski supports recruiting a full-time mechanic.

Administrator Robertson suggested advertising for full-time; and if a slim group is interested, maybe go out for part-time again.

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to recommend to the Village Board to Authorize Director of Public Works to advertise for Full-Time Mechanic for the Village with the Village Board discussion in mind. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2019-03
NEXT ORDINANCE NUMBER:	2019-03

V. **BUSINESS FROM THE FLOOR**

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

VI. **MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. \$5,000 to Village Park ReImagined from Thiensville-Mequon Rotary Foundation, Inc.
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule
 - 3/18 – Board
 - 4/1 COW and 4/15 Board – Combined on 4/15 due to 4/2 Election

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to recommend to the Village Board to accept the gift of \$5,000 to Village Park ReImagined from Thiensville-Mequon Rotary Foundation, Inc. with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

Trustee Lange reported that the Gateway Committee is on hold until the Mayoral race on April 2, 2019. At this point the designers have been asked to look at possible ways to reduce costs. There is an update meeting scheduled on March 21, 2019.

Trustee Holyoke asked for a status of the traffic lights. Director of Public Works LaFond shared this is in the hands of the traffic engineer now to write the programming to be handed off to the contractor for the timing. It was confirmed that it is within industry standards to do the timing to the average speed rather than the posted speed which will add 1.2 or 1.4 seconds to the overall cycle between yellow and red. A pedestrian head-start will also be added which equates to about 6-7 seconds which will be enough to bring them half-way across the intersection. Trustee Kucharski shared his concerns and appreciation on how the Village is responding.

Trustee Kucharski inquired about the noise ordinance in regards to winter snow removal and expressed his concern regarding hired services snow blowing or using a leaf blower at 3:15 AM – 3:30 AM to clear out a business that also has residential. Administrator Robertson suggested contacting the property owner to ask for consideration regarding the early morning noise. President Mobley asked that this be looked into.

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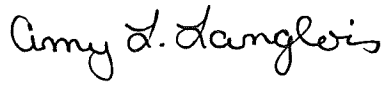
Trustee Heinritz suggested the Board looking into the League and Capitol Buzz article regarding increased shared revenue, GTA, changes to the levy limits and dark stores.

Administrator Robertson shared that staff has met with members of the Mequon-Thiensville Historical Society about the use of the old Village Hall and will come back with more information.

VII. ADJOURNMENT


MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to adjourn the meeting at 7:04 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Colleen Landisch-Hansen
Administrator