

**VILLAGE OF THIENSVILLE  
BOARD OF TRUSTEES  
MINUTES**

**DATE: Monday, March 2, 2020**

**LOCATION: 250 Elm Street  
Thiensville, WI**

**TIME: 6:00 PM**

**I. CALL TO ORDER**

President Mobley called the meeting to order at 6:00 PM.

**II. ROLL CALL**

|                |   |                       |
|----------------|---|-----------------------|
| President:     | Van Mobley  |                       |
| Trustees:      | Samuel Azinger  | Rob Holyoke           |
|                | Kristina Eckert   | Kenneth Kucharski     |
|                | Ronald Heinritz   | David Lange (excused) |
| Administrator: | Colleen Landisch-Hansen                                 |                       |
| Staff:         | Police Chief Curt Kleppin                               |                       |
|                | Director of Community Services/Public Works Andy LaFond |                       |
|                | Village Clerk/Deputy Treasurer Amy Langlois             |                       |

**III. PLEDGE OF ALLEGIANCE**

Trustee Kucharski led the recitation of the Pledge of Allegiance.

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| <b>CONSENT AGENDA</b> |
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Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

**IV. APPROVAL OF MINUTES**

- A. **Board of Trustees**
  - 1. February 17, 2020

**V. DEPARTMENT REPORTS (Receipt)**

- A. **Department Reports (Receipt)**
  - 1. Fire Department
    - a. N/A
  - 2. Police Department
    - a. February Police, 2020 (not available)
  - 3. Public Works Department
    - a. February DPW, 2020 (not available)

**VI. COMMITTEE REPORTS**

**VII. REPORTS AND COMMUNICATIONS**

- A. **Mequon-Thiensville Bike and Pedestrian Way Commission**
  - 1. February 6, 2020 (not available)
  
- B. **Milwaukee River Advisory Committee**
  - 1. January 15, 2020 (not available)
  
- C. **Capital Expenditures**

Administrator Landisch-Hansen reported on two new Capital requests: security cameras, Village-wide, in the amount of \$13,000 and rear tires for A551 and A552 in the amount of \$2,857.92. The cameras are budget and reserves. The tires are reserves.

Director of Community Services/Public Works Andy LaFond shared that cameras will be installed in the Police Department as well as in Village Park and at Public Works.

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Eckert to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

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| <b>BUSINESS AGENDA</b> |
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**VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE**

- A. **Accounts Payable for All Funds**
  - 1. **Accounts Payable**
    - a. February 17, 2020 through March 13, 2020  
**Authorization for the Village Administrator to release usual and customary bills**

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Heinritz to Authorize the Village Administrator to Release Usual and Customary Bills for the Period February 17, 2020 through March 13, 2020. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
  - a. January, 2020 (not available)
  - b. February, 2020 (not available)

Administrator Landisch-Hansen shared that the January and February financial reports will be available at the April Board meeting.

**IX. PRESIDENT'S REPORT**

No report.

**X. ADMINISTRATOR'S REPORT**

- A. Department Reports**  
1. Administrator's Report

Administrator Landisch-Hansen reported that the Spring Election and Presidential Preference Primary will be held on Tuesday, April 7, 2020.

The Mequon-Thiensville school district will be hosting two community information sessions regarding the referendum question that will be on the April 7, 2020 ballot. These two sessions are scheduled for Thursday, March 5, 2020 from 2:00 PM until 4:00 PM at Range Line School, and the second session will be from 5:00 PM until 7:00 PM in the Egelhoff Community Room at the school district office.

The State of the Community will be held on Wednesday, March 4, 2020 at the River Club.

Board of Review has been scheduled for Wednesday, May 20, 2020 from 12:00 PM to 2:00 PM and Open Book will be held on Tuesday April 28, 2020 from 12:00 PM to 2:00 PM.

Incoming revenues from Charter Communications total \$4,942.58 for the 4<sup>th</sup> quarter 2019 franchise fees.

An update regarding the upcoming 2020 elections was presented by Village Clerk/Deputy Treasurer Amy Langlois.

2. Building Inspection Department (Receipt)  
a. March, 2020 Report (not available)

**XI. ATTORNEY'S REPORT**

No Attorney's report.

**XII. COMMITTEE REPORTS**

- A.** Review and approval of Mortgage Note Extension Terms for Core Consulting, LLC, Matthew Buerosse

Administrator Landisch-Hansen has worked with Matthew Buerosse, Core Consulting LLC on new terms to extend the Mortgage Note with the Village. New terms include an 84 month extension with monthly payments of \$550 with a final payment of \$100 which will fully pay off the Mortgage Note.

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve Mortgage Note Extension Terms for Core Consulting, LLC, Matthew Buerosse, Extending the Loan for Seven Years with Monthly Payments of \$550 and a Final Payment of \$100 to Fully Pay off the Mortgage Note. **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and approval of request from Thiensville Business Association, Jesse Daily, To Allow Camping in Village Park, 251 Elm Street, September 19, 2020 for "The Best Dam Blues Fest"

Jesse Daily, Thiensville Business Association, shared with the Board plans for "The Best Dam Blues Fest" scheduled to be held in Village Park in September, 2020. As plans are coming together, the hope is to include camping in Village Park on September 19, 2020 for only employees, volunteers, musicians and one sponsor.

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At this time, it is anticipated that only 4-5 camping spaces would be needed. Director LaFond will be consulted with to determine where the best location for these sites will be. Hopes are to have the bathrooms open all night as well as one of the octagons for water. An onsite presence for security will be provided. There will also be a “camp director” to monitor activities with quiet time after midnight. Mr. Daily would also like to have some above ground fire pits.

The Musical Director of the festival was also present and supports camping in the park.

Director LaFond shared that the Ordinance states: no person shall sleep, camp or lodge in the Park except in such places as designated by the Village subject to rules and regulations and only to parties that have a permit. The Village does not have a permit process for this.

Mr. Daily is estimating that about 20-25 people will camp depending on the weather.

Police Chief Kleppin stated that two Officers will be scheduled that evening as well as possibly some Reserve Officers.

Trustee Kucharski’s concern is that Village Park is not a licensed campground and that the Village Board has a responsibility to the residents for keeping them safe. It was shared that the Thiensville Business Association is insured. Administrator Landisch-Hansen stated that as part of any Park rental, a Certificate of Liability Insurance must be provided holding the Village harmless.

Director LaFond shared that the Fire Department gives a permit when events have an open flame in the Park.

President Mobley asked to review this again in April at the Committee of the Whole meeting.

- C. Review and approval of Request from Jesse Daily, cheel, 105 South Main Street, to Extend Noise Ordinance for cheelabration, July 25, 2020 Until Midnight

**MOTION** by Trustee Kucharski, **SECONDED** by Trustee Azinger to approve Request from Jesse Daily, cheel, 105 South Main Street, to Extend Noise Ordinance for cheelabration, July 25, 2020 Until Midnight. **MOTION CARRIED UNANIMOUSLY.**

- D. Discussion regarding Allowing Bicycles on Village Sidewalks, Village Code Sec. 74-107 (Trustee Azinger)

Trustee Azinger brought before the Board concerns regarding Village Code Sec. 74-107 – Operating Bicycles on Sidewalks and the restriction of bicycles on the west side of South Main Street from Buntrock Road south 350 feet, on the east side of South Main Street from Green Bay Road south to the Village limits and on the west side of South Main Street from Green Bay Road south to the Village limits. Safety is a concern.

Director LaFond shared that the Ordinance was last amended in 1991 and stated that the use of South Main Street was different at that time and the bike path was only gravel and not paved. When Main Street was redone, it was decided with Police Chief Nicholson to not put the signs back up restricting the bicycle use.

The Ordinance also states that (b) every person operating a bicycle upon a sidewalk shall yield the right-of-way to any pedestrian and shall exercise due care and give an audible signal when passing a bicycle rider or pedestrian proceeding in the same direction. Trustee Azinger would like to remove section (b) and have a blanket statement that bicycles can be ridden on sidewalks anywhere in the Village.

Trustee Holyoke believes it is dangerous to ride on sidewalks as cars are pulling out onto the roads and has concerns regarding the more serious bicyclists swerving off the road and up on the sidewalk quickly.

Trustee Heinritz agrees that the sidewalks are a lot safer than the road and prefers bikers to ride on the bike trail.

Trustee Azinger would like to propose changes to this Ordinance. This will be addressed at the April Committee of the Whole meeting.

- E. Review and approval of Proclamation Honoring Marjorie Canham, Fire Department Administrative Assistant on the Occasion of Her Retirement Effective March 20, 2020

**MOTION** by Trustee Azinger, **SECONDED** by Trustee Eckert to approve Proclamation Honoring Marjorie Canham, Fire Department Administrative Assistant on the Occasion of Her Retirement Effective March 20, 2020. **MOTION CARRIED UNANIMOUSLY.**

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|-------------------------|---------|
| NEXT RESOLUTION NUMBER: | 2020-02 |
| NEXT ORDINANCE NUMBER:  | 2020-02 |

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### **XIII. REPORTS AND COMMUNICATIONS**

#### **XIV. BUSINESS FROM THE FLOOR**

- A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

#### **XV. UNFINISHED BUSINESS**

#### **XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE FEBRUARY 17, 2020 VILLAGE BOARD MEETING**

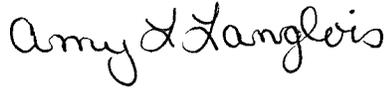
- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
  - 1. \$300.00 to the Thiensville Fire Department from W. Patrick Sullivan and Olga M. LaCroix
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule:
  - 1. April 6, 2020 – Committee of the Whole Meeting @ 6:00 PM
  - 2. April 20, 2020 – Board of Trustees Meeting @ 6:00 PM

**MOTION** by Trustee Azinger, **SECONDED** by Trustee Eckert to accept the gift of \$300.00 to the Thiensville Fire Department from W. Patrick Sullivan and Olga M. LaCroix with Much Gratitude. **MOTION CARRIED UNANIMOUSLY.**

**XVII. ADJOURNMENT**

**MOTION** by Trustee Heinritz, **SECONDED** by Trustee Azinger to adjourn the meeting at 6:39 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois  
Village Clerk

Approved by,



Colleen Landisch-Hansen  
Administrator