



Village of Thiensville

COPY

**250 Elm Street
Thiensville, WI 53092-1602**

**Phone (262) 242-3720
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April 2, 2021

Dear Thiensville Business Owner:

In 2020, beginning with the Safer at Home order and then extended through the year, the Plan Commission and Village Board relaxed certain regulations and codes through a staff-approval process. These included temporary COVID measures related to signs, banners, tents, drive-thrus, expanded outdoor seating, outside displays and temporary alteration to site plans.

These measures were adopted in order to assist small businesses take the steps necessary to operate and succeed during difficult times.

For 2021, the Plan Commission has requested that any applications for temporary business measures or any temporary alteration to site plans, such as expanded outdoor dining, be reviewed by the Village Planner and approved by the Plan Commission.

For your convenience, here is a link to the Plan Commission application:
www.village.thiensville.wi.us/115/Permit-Forms-Requirements

If you have any questions or need assistance, please don't hesitate to call.

Sincerely,

Gary Achterberg
Administrative Assistant

cc President Van Mobley
Administrator Colleen Landisch-Hansen
Director of Community Services/Public Works Andy LaFond
Planner Jon Censky
Thiensville Business Association President Ron Knaus