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Public Works Department

**Joint Mequon-Thiensville Bike and Pedestrian Way Commission**  
**Thursday, April 4, 2019**  
**8:00 AM**  
**Administration Conference Room**

**Minutes**

1. Call to Order, Roll Call

**Present:**

Chair Carol Leonard  
Commissioner Kristin Wade  
Commissioner Maggie Sewart  
Vice Chair T. Azinger

**Absent:**

Commissioner Ron Heinritz  
Commissioner John Liegeois  
Commissioner Janice Druetzler-Katz

2. Approval of Meeting Minutes

a. Vice Chair Azinger made a motion to approve the minutes of March 7th, 2019.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**

**MOVED BY:** Commissioner Azinger

**SECONDED BY:** Commissioner Sewart

<b>AYES:</b> Leonard, Wade, Sewart, Azinger
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3. Resident Communications

Citizens wishing to address the Commission on any matter not on the agenda may do so at this time. If you desire to be heard on agenda items, you may be heard when that item is considered on the agenda. The time limitation is FIVE minutes. Please state your name and address.

Chair Leonard noted that we may have someone appearing later and would return to this at that time.

4. Discussion/Action Items

a. Resident Survey

Assistant City Engineer Henk noted that the Committee of the Whole had approved their survey which included our three questions and would be going out soon.

b. Promoting Biking and Bicycle Safety Education Outreach

Vice Chair Azinger had nothing further on the brochure at this time which was tabled after a brief discussion. Commissioner Wade will reach out to Gary Achterburg of the News Graphic to write an article regarding Bicycle Safety.

c. Priority Information List - Grants

Chair Leonard needs more time to further update this information and will bring back next month.

d. Grade Separation at Mequon Road at OIT

Assistant City Engineer Henk handed out a memo with information for consideration with regards to the grade separation crossing at Mequon Rd and the OIT. Some will be reviewed by staff and some when doing an RFP which will require funding. Our first step will be to consider if this is feasible and will be a long process.

e. Arbor Day

Chair Leonard noted that Arbor Day is April 28th at River Barn Park from 1-3:00 p.m. and would be there with her handouts.

f. Annual Report

Chair Leonard present the Bikeway Commissions Annual Report. Vice Chair Azinger questioned the representation at a meeting. Chair Leonard agreed to amend the sentence to include "with representation from both communities" as well as a paragraph including the review of the project prioritization list and the annual road program.

5. Other Business

Assistant City Engineer Henk stated that the City Parking Lot construction is going to start in a few weeks. Updates will be available on the City web site to include available parking spots, how many and locations.

6. Adjourn

a. Vice Chair Azinger made a motion to adjourn.

The meeting adjourned at 8:48 a.m.

**RESULT:** Approved by Voice Acclamation [Unanimous]

**MOVED BY:** Commissioner Azinger

**SECONDED BY:** Commissioner Wade

<b>AYES:</b> Leonard, Wade, Sewart, Azinger
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Respectfully Submitted,

*Barb Vento*