

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES**

DATE: Monday, February 4, 2019

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Kenneth Kucharski (excused)
	Ronald Heinritz	David Lange (excused)
	Rob Holyoke	Elmer Prenzlow
Administrator:	Dianne Robertson	
Staff:	Director of Public Works Andy LaFond	
	Police Chief Curt Kleppin	
	Asst. Administrator Colleen Landisch-Hansen	
	Village Clerk Amy Langlois (excused)	

III. BUSINESS

A. Review Capital Expenditures List

Administrator Robertson shared that there were no new capital expenditure requests to report.

B. Review and recommendation regarding Request from Beth Shully, Shully's Cuisine and Events, to Extend Noise Ordinance for Wedding, June 8, 2019

Beth Shully, Shully's Cuisine and Events, requested of the Board to extend the noise ordinance hours until midnight for her daughter's June 8, 2019 wedding. The wedding will be held on the same weekend as Lionfest. The band that will be playing at Lionfest will be playing until midnight. If it is raining, the wedding will be held indoors.

MOTION by Trustee Prenzlow, **SECONDED** by Trustee Azinger to recommend to the Village Board to approve Request from Beth Shully, Shully's Cuisine and Events, for an Extension of Noise Ordinance Hours Until Midnight on June 8, 2019 for Wedding. **MOTION CARRIED UNANIMOUSLY.**

C. Review and recommendation to approve Resolution 2019-02 Adopting the 2019 Sewer Utility Budget

Administrator Robertson shared that the sewer rate will be increasing for residential properties from \$158 to \$164. The Village reduced the expenses by \$2,550 and added interest which reduced the overall Village budget by \$7,550. This increase only passes along MMSD charges minus what the Village is supplementing. The new rate would have been \$165 if the Village had not increased interest and reduced expenses.

Trustee Holyoke questioned why last year the difference between a Thiensville resident and a Mequon resident was about \$40; this year it will be a difference of \$20. Administrator Robertson shared that the Thiensville rates include capital expenses and they get that rate plus Mequon's capital (not indicated). Our rates are going down because the Village is supplementing \$7,550. If that \$7,550 was added back in, the rate would go up.

By the Village lowering our rate, this will lower Mequon's rate as well as MATC's. MATC is paying the Village operation and maintenance costs. MMSD's Connection Charge went up 3% and the REC Charge went up 7%.

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Azinger to recommend to the Village Board to Approve Resolution 2019-02 Adopting the 2019 Sewer Utility Budget. **MOTION CARRIED UNANIMOUSLY.**

- D.** Review and recommendation regarding Accepting Bid from J. H. Hassinger, Inc., River Stage, Village Park, 251 Elm Street, in the Amount of \$104,283.80

Director of Public Works Andy LaFond understands that J. H. Hassinger, Inc. likes to take on these types of projects and has a very good reputation.

This bid includes assembly of the entire stage structure, excavating bad soil, putting in the footings, concrete stage and steps, landscaping stones and asphalt walkway as well as restoration. The Village electrician will be handling the sound and other electric work. The total budget for this project is \$250,000. The structure was ordered with all the proper accommodations for the required electric work including lighting.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Prenzlów to recommend to the Village Board to Accept the Bid from J. H. Hassinger, Inc., River Stage, Village Park, 251 Elm Street, in the Amount of \$104,283.80. **MOTION CARRIED UNANIMOUSLY.**

- E.** Review and recommendation regarding Amendment to Land Lease Agreement Between the Village of Thiensville and DRA Properties, LLC, Verizon Cell Tower, Near 201 North Main Street

Administrator Robertson indicated that the reason for this amendment is three fold: 1) the language in the original agreement was inconsistent at the end with the language that the Village requested; 2) now that the easement changed with BMO Harris, it makes sense that the Exhibit is updated; and 3) it is a simple assignment to a new owner which the Village cannot reasonably withhold.

Annually, the Village will gain approximately \$28,000 from one provider. Administrator Robertson shared that there may be a second provider in which the Village will get a portion of that revenue as well.

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Holyoke to recommend to the Village Board to Approve Amendment to Land Lease Agreement Between the Village of Thiensville and DRA Properties, LLC, Verizon Cell Tower, rear of 201 North Main Street. **MOTION CARRIED UNANIMOUSLY.**

- F.** Review and recommendation regarding Salary Increase for the Village Board Effective April 16, 2019

President Mobley stated that currently the annual salary for Village President is \$3,600 and for Village Trustee it is \$1,800. The salary has remained the same for at least 20 years. President Mobley believes that these salaries should increase to either \$5,000 for Village President and \$2,500 Village Trustees, or \$6,000 for Village President and \$3,000 for Village Trustees annually.

Any increase in salary will not affect the current Board, only those that are newly elected or re-elected after the April 15, 2019 Spring Election. Trustee Azinger believes that the increase may attract more interest in committing time to the Village, however, is not a fan of asking taxpayers for an increase in salary and would like to see a more formula based scale for salary increases. Assistant Administrator Colleen Landisch-Hansen indicated that some communities pay their Board per meeting. Trustee Heinritz and Trustee Holyoke support the salary increase. Administrator Robertson reported that there were two Trustees in the past that did not accept their salary and donated their time which is an option for those that do not want to take a salary.

MOTION by Trustee Prenzlou, **SECONDED** by Trustee Holyoke to recommend to the Village Board to Approve Salary Increase for Village Trustees to \$2,500 and Village President to \$5,000 Annually Effective April 16, 2019.
MOTION CARRIED UNANIMOUSLY.

G. Review and recommendation to approve Village Entryway Features, East Freistadt Road, Green Bay Road and Buntrock Avenue

Administrator Robertson shared that there used to be an entryway feature on East Freistadt that came down in a storm, there is not an entryway feature currently on Green Bay Road and there is not a lot of room on Buntrock Avenue to place an entryway feature. The cost of the entryway feature on West Freistadt Road was about \$17,000. There has been numerous good feedback on the entryway feature on West Freistadt Road.

As far as the amount of room on Buntrock Avenue, Administrator Robertson shared that maybe it could be placed in front of one of the duplexes owned by the Seminary. Director of Public Works LaFond stated that this would have to be a very scaled down version because where the sidewalk ends is the end of Village property. An easement would have to be requested from the City of Mequon for their right-of-way or from the Seminary.

The West Freistadt Road entryway feature was completed in 2018. Trustee Prenzlou suggested completing entryway features on Green Bay Road and East Freistadt Road. Director of Public Works LaFond indicated that the features would be about the same size and cost of the West Freistadt Road feature with a cost of about \$17,000 each. These would be a scaled down version of the two features on Main Street. There may be added expenses due to some wires on Green Bay Road that may need to be moved to the other side of the road. The exact location is not determined at this time.

Trustee Holyoke believes that \$40,000 for this project is a lot of money and does not support completing at this time. Trustee Heinritz agreed as well that this can wait. Trustee Azinger believes that this would add a lot to the Village but recognized that this is a lot of money.

Trustee Prenzlou indicated that the entrance to the Village is marked on the main business road and considers Green Bay Road as residential. Trustee Prenzlou believes this may not be the correct time for this project and is open to revisit this in the future and also indicated that there were no road projects completed last year and does not want money set aside for road projects used for these types of projects.

Assistant Administrator Landisch-Hansen stated that on East Freistadt Road there is confusion as to where the Village boundary lines are.

President Mobley believes that levy limits will be lifted, that the Village will have a considerable amount of new construction which, in the absence of levy limits, will add considerably to the amount of money that we have and believes that the Village has flexibility on this and other things and supports spending when the time is right.

Trustee Heinritz believes that there is still work to do on Main Street.

H. Review and recommendation regarding Naming Rights Policy

The Naming Rights Policy was brought back to the Village Attorney based on Trustee Prenzlou's concern about the definition of "person." The word "entity" was added for clarification.

MOTION by Trustee Azinger, **SECONDED** by Trustee Prenzlou to recommend to the Village Board to approve Naming Right Policy. **MOTION CARRIED UNANIMOUSLY.**

Committee of the Whole Minutes
February 4, 2019
Page four of five

- I.** Review and recommendation regarding Timing of Traffic Lights on Main Street and Green Bay Road/Buntrock Avenue and Main Street and Freistadt Road

Director of Public Works LaFond shared with the Board, based on additional research, that it is at times acceptable to set the timing of a traffic light to the actual speed rather than the posted speed. After this has been confirmed, if the timing is set for 30 miles an hour, then this is really close to the times that the Board suggested trying. After receiving confirmation that this adjustment can be done, it would have to go to the programmer and then the sign company.

Jerad Wegner, Village Engineer, has been asked to look into and make a recommendation regarding adding a pedestrian head start phase, successful methods for improving safety at urban intersections where the buildings are directly behind the sidewalk and any new technologies or methods such as arrows, flashing yellow arrows, signage, etc.

Any recommendations or capital costs will be brought before the Board.

Trustee Azinger would like to see more presence of law enforcement at these intersections. Chief of Police Curt Kleppin stated that he has made his officers aware of these concerns and will continue to monitor these lights.

- J.** Review and recommendation to accept Resignation of Judy Ziebell from the Historic Preservation Commission, Term to Expire May, 2020

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to recommend to the Village Board to Accept Resignation of Judy Ziebell from the Historic Preservation Commission, Term to Expire May, 2020 with Appreciation and Gratitude. **MOTION CARRIED UNANIMOUSLY.**

- K.** Review and recommendation to appoint Karin Flodstrom, 151 Green Bay Road, to Serve on Historic Preservation Commission to Fill Unexpired Term of Judy Ziebell

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to recommend to the Village Board to Appoint Karin Flodstrom, 151 Green Bay Road, to Serve on Historic Preservation Commission to Fill Unexpired Term of Judy Ziebell. **MOTION CARRIED UNANIMOUSLY.**

- L.** Review and recommendation regarding Application for Parade Permit or Street Closing, Homestead High School Homecoming Parade, Friday, October 11, 2019, Walgreens to Mequon City Hall, 4:00 PM until 5:00 PM

MOTION by Trustee Azinger, **SECONDED** by Trustee Prenzlów to recommend to the Village Board to Approve Application for Parade Permit or Street Closing, Homestead High School Homecoming Parade, Friday, October 11, 2019, Walgreens to Mequon City Hall, 4:00 PM until 5:00 PM. **MOTION CARRIED UNANIMOUSLY.**

- M.** Review and recommendation regarding Proclamation and Plans for Administrator Dianne S. Robertson's Retirement Effective March 10, 2019

Discussion was held regarding Plans for Administrator Robertson's Open House to celebrate her Retirement effective March 10, 2019.

NEXT RESOLUTION NUMBER:	2019-03
NEXT ORDINANCE NUMBER:	2019-02

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. \$10,000 to Village Park ReImagined from Port Washington State Bank
 - 2. \$40 to the Thiensville Fire Department from Mark Goldner
 - 3. \$250 to the Thiensville Fire Department from Junior Woman's Club of Mequon-Thiensville
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

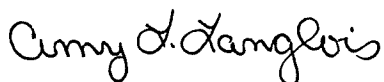
MOTION by Trustee Prenzlou, **SECONDED** by Trustee Holyoke to recommend to the Village Board to accept the following gifts with much gratitude: \$10,000 to Village Park ReImagined from Port Washington State Bank, \$40 to the Thiensville Fire Department from Mark Goldner and \$250 to the Thiensville Fire Department from Junior Woman's Club of Mequon-Thiensville. **MOTION CARRIED UNANIMOUSLY.**

Trustee Heinritz inquired regarding the storm water pond on Green Bay Road in Mequon. Director of Public Works LaFond shared that the new development by David Hoff did not have enough room on their site so Mr. Hoff did a private negotiation with MATC to purchase this piece of land. This will not affect Thiensville.

VI. ADJOURNMENT

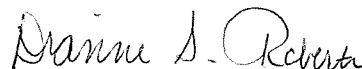
MOTION by Trustee Holyoke, **SECONDED** by Trustee Prenzlou to adjourn the meeting at 7:00 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator