

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, May 20, 2019

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Rob Holyoke (excused)
	Kristina Eckert	Kenneth Kucharski
	Ronald Heinritz	David Lange
Administrator:	Colleen Landisch-Hansen	
Attorney:	Bob Feind (excused)	
Staff:	Police Chief Curt Kleppin	
	Director of Community Services/Public Works Andy LaFond	
	Village Clerk/Deputy Treasurer Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Kucharski led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. **Board of Trustees**
 - 1. April 15, 2019
- B. **Special Board of Trustees**
 - 1. April 22, 2019

V. DEPARTMENT REPORTS (Receipt)

- A. **Department Reports (Receipt)**
 - 1. Fire Department
 - a. N/A
 - 2. Police Department
 - a. April Police, 2019
 - 3. Public Works Department
 - a. April DPW, 2019 (available Monday)

VI. COMMITTEE REPORTS

- A. **Committee of the Whole**
 - 1. May 6, 2019

VII. REPORTS AND COMMUNICATIONS

- A. **Historic Preservation Commission**
 - 1. March 13, 2019

- B. **Mequon-Thiensville Bike and Pedestrian Way Commission**
 - 1. March 7, 2019
 - 2. April 4, 2019

- C. **Milwaukee River Advisory Committee**
 - 1. December 4, 2018

- D. **Plan Commission**
 - 1. December 4, 2018

- E. **Capital Expenditures**

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. **Accounts Payable for All Funds**
 - 1. **Accounts Payable**
 - a. April 15, 2019 through May 17, 2019

MOTION by Trustee Heinritz, **SECONDED** by Trustee Lange to approve the Accounts Payable for April 15, 2019 through May 17, 2019 in the Amount of \$267,377.86. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. April, 2019

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. **Appointments**
 - 1. **Fire Department Members**
 - a. Rachel L. Nelson
 - b. Andrew T. Purser

MOTION by Trustee Kucharski, **SECONDED** by Trustee Azinger to approve the Appointment of Rachel L. Nelson and Andrew T. Purser as New Fire Department Members. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Class B Beer and Class B Liquor**
 - a. Prime Minister Family Restaurant

MOTION by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve the Class B Beer and Class B Liquor License for Prime Minister Family Restaurant. **MOTION CARRIED UNANIMOUSLY.**

3. Skippy's Burger Bar Licenses:
 - a. **Class B Beer and Class B Liquor**
 - b. **Cigarette License**
 - c. **Billiard & Pool Table License**
 - d. **Amusement License**

MOTION by Trustee Eckert, **SECONDED** by Trustee Heinritz to approve the Class B Beer and Class B Liquor License, Cigarette License, Billiard & Pool Table License and Amusement License for Skippy's Burger Bar.

Ayes: Trustees Azinger, Eckert, Heinritz, Holyoke, Lange and President Mobley.

Naes: None

Abstain: Trustee Kucharski

MOTION CARRIED.

- B. **Operator's Licenses – Renewal**
 1. the cheel, llc
 - a. Cheryl Marie Raymond
 2. Shully's Catering, Inc.
 - a. Mark D. Lavine

MOTION by Trustee Heinritz, **SECONDED** by Trustee Kucharski to approve the Operator's Licenses – Renewal for the cheel, llc: Cheryl Marie Raymond and for Shully's Catering, Inc.: Mark D. Lavine. **MOTION CARRIED UNANIMOUSLY.**

3. glaze, llc
 - a. Heather Albrecht
 - b. Philip Gerald Eckert
 - c. Skye Fisher Marach

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the following Operator's Licenses – Renewal for glaze, llc: Heather Albrecht, Philip Gerald Eckert and Skye Fisher Marach.

Ayes: Trustees Azinger, Heinritz, Holyoke, Kucharski, Lange and President Mobley.

Naes: None

Abstain: Trustee Eckert

MOTION CARRIED.

4. Grace Lutheran Church
 - a. William Carl Beyer

MOTION by Trustee Heinritz, **SECONDED** by Trustee Eckert to approve the Operator's License – Renewal for Grace Lutheran Church: William Carl Beyer. **MOTION CARRIED UNANIMOUSLY.**

5. Skippy's Burger Bar
 - a. Brett T. Kucharski
 - b. Katherine L. Kucharski
 - c. Samantha Rose Luedtke

MOTION by Trustee Azinger, **SECONDED** by Trustee Heinritz to approve the following Operator's Licenses – Renewal for Skippy's Burger Bar: Brett T. Kucharski, Katherine L. Kucharski and Samantha Rose Luedtke.

Ayes: Trustees Azinger, Eckert, Heinritz, Holyoke, Lange and President Mobley.

Naes: None

Abstain: Trustee Kucharski

MOTION CARRIED.

- C. **Operator's Licenses – New**
 - 1. the cheel, llc
 - a. Joshua David Herman
 - 2. Falafel Guys
 - a. Hannah Rose Stroli

MOTION by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve the following Operator's Licenses – New for the cheel, llc: Joshua David Herman and Falafel Guys: Hannah Rose Stroli. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

- A. **Department Reports**
 - 1. Administrator's Report

Administrator Landisch-Hansen reported that Board of Review will be on June 5, 2019 from 1:00 PM until 3:00 PM.

The Gala in the Park will be held on Saturday, June 1, 2019. This year's theme is A Night on the Riverwalk, Shully's will be catering the event and the Orange Whips will return as the entertainment for the evening.

Revenue from the cell tower lease in the amount of \$2,333.33, from The Hoff Group in the amount of \$7,852.26, from Wisconsin Bell in the amount of \$2,372.27 and from Charter Communications in the amount of \$4,747.45 has been received.

- 2. Building Inspection Department (Receipt)
 - a. April, 2019 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

- A. Review and approval of Request from Jesse Daily, cheel, 105 South Main Street, to Extend Noise Ordinance for cheel-abration, July 27, 2019 and for Another Event on August 24, 2019 until Midnight as well as to Extend baaree Hours Until End of Packers Game on August 8, August 29, September 5 and September 26, 2019

MOTION by Trustee Azinger, **SECONDED** by Trustee Kucharski to approve request from Jesse Daily, cheel, 105 South Main Street, to Extend Noise Ordinance for cheel-abration, July 27, 2019 and for Another Event on August 24, 2019 until Midnight as well as to Extend baaree Hours Until End of Packers Game on August 8, August 29, September 5 and September 26, 2019. **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and approval of Resolution No. 2019-09 a Resolution Approving Appointment of Interim Judge for the Mid-Moraine Municipal Court

The Court Administrative Committee has completed the application process and is recommending the appointment of Christine Ohlis to fill the vacancy of Steve Cain until April of 2020. Ms. Ohlis' appointment is effective August 1, 2019.

MOTION by Trustee Azinger, **SECONDED** by Trustee Lange to approve Resolution No. 2019-09 a Resolution Approving the Appointment of Christine Ohlis as Interim Judge for the Mid-Moraine Municipal Court until April of 2020. **MOTION CARRIED UNANIMOUSLY.**

- C.** Review and approval of Resolution No. 2019-10 a Resolution Requesting Financial Assistance From the Wisconsin Department of Natural Resources and Authorizing Participation in the Recreational Boating Facilities Program

Director of Community Services/Public Works LaFond indicated that this grant application will be used to rebuild and reconstruct the boat launch which is in poor shape. There is an approved design which will be shared with the River Advisory Committee.

Some highlights of the design are that it is a cove design so the launch will be cut into the parking lot making it easier to launch, a small pier, a handicapped accessible kayak and canoe launch within that cove, a handicapped fishing pier, a rack to lock up kayaks, new erosion control and a new user-friendly concrete ramp.

This project is estimated at \$120,000 with the grant covering about half of this cost.

MOTION by Trustee Azinger, **SECONDED** by Trustee Eckert to approve Resolution No. 2019-10 a Resolution Requesting Financial Assistance From the Wisconsin Department of Natural Resources and Authorizing Participation in the Recreational Boating Facilities Program. **MOTION CARRIED UNANIMOUSLY.**

- D.** Review and approval of:
BOARD APPOINTMENTS:
- | | |
|---|---|
| <u>Ozaukee County Bike Trails Committee</u> | Ronald G. Heinritz, One-Year Term |
| <u>Representative to Mid-Moraine</u> | David A. Lange, One-Year Term |
| <u>Community Development Authority</u> | Rob Holyoke, One-Year Term
David A. Lange, One-Year Term |
| <u>Farmland Preservation Committee</u> | Ronald G. Heinritz, One-Year Term |
| <u>Historic Preservation Commission</u> | Ronald G. Heinritz, One-Year Term |
| <u>Telecommunication & IT Oversight</u> | Kristina Eckert, One-Year Term |
| <u>Weyenberg Library Board</u> | Rob Holyoke, One-Year Term |

MOTION by Trustee Lange, **SECONDED** by Trustee Azinger to approve the following Board Appointments: Ozaukee County Bike Trails Committee: Ronald G. Heinritz, One-Year Term; Representative to Mid-Moraine: David A. Lange, One-Year Term; Community Development Authority: Rob Holyoke, One-Year Term and David A. Lange, One-Year Term; Farmland Preservation Committee: Ronald G. Heinritz, One-Year Term; Historic Preservation Commission: Ronald G. Heinritz, One-Year Term; Telecommunication & IT Oversight: Kristina Eckert, One-Year Term and Weyenberg Library Board: Rob Holyoke, One-Year Term. **MOTION CARRIED UNANIMOUSLY.**

CITIZEN APPOINTMENTS:

<u>Community Development Authority</u>	Greg Huffman, 208 E. Freistadt Road, Four-Year Term
<u>Historic Preservation Commission</u>	Bob Blazich, 627 Lake Bluff Road, Three-Year Term Mary Giuliani, 409 Susan Lane, Three-Year Term
<u>MMSD Citizens Advisory Council</u>	Vacant
<u>Weyenberg Library Board</u>	Mary Rosing, 512 Alta Loma Drive, Three-Year Term
<u>Zoning Board of Appeals</u>	Jesse Daily, 215 Madero Drive, Three-Year Term

MOTION by Trustee Heinritz, **SECONDED** by Trustee Lange to approve the following Citizen Appointments: Community Development Authority: Greg Huffman, 208 E. Freistadt Road, Four-Year Term; Historic Preservation Commission: Bob Blazich, 627 Lake Bluff Road, Three-Year Term and Mary Giuliani, 409 Susan Lane, Three-Year Term; Weyenberg Library Board: Mary Rosing, 512 Alta Loma Drive, Three-Year Term and Zoning Board of Appeals: Jesse Daily, 215 Madero Drive, Three-Year Term. **MOTION CARRIED UNANIMOUSLY.**

STAFF APPOINTMENTS:

<u>Assessor</u>	Michael Grota, Two-Year Term
<u>Attorney</u>	Robert L. Feind, Jr., Two-Year Term
<u>Auditor</u>	Wendi Unger, CPA, Annually
<u>Building Inspector</u>	Paul Mortimer, Two-Year Term
<u>Engineer</u>	Jerad Wegner, Two-Year Term
<u>Planner</u>	Jonathan P. Censky, Annually
<u>Treasurer</u>	Colleen Landisch-Hansen, Four-Year Term

MOTION by Trustee Azinger, **SECONDED** by Trustee Heinritz to approve the following Staff Appointments: Assessor Michael Grota, Two-Year Term; Attorney Robert L. Feind, Jr., Two-Year Term; Auditor Wendi Unger, CPA, Annually; Building Inspector Paul Mortimer, Two-Year Term; Engineer Jerad Wegner, Two-Year Term; Planner Jonathan P. Censky, Annually and Treasurer Colleen Landisch-Hansen, Four-Year Term. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2019-11
NEXT ORDINANCE NUMBER:	2019-03

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE APRIL 15, 2019 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
 1. \$200 to Village Park ReImagined Phase III from Mequon Lawn & Garden
 2. \$500 to Thiensville Police Department-Auxiliary from T-M Lions Club, Inc.
 3. \$350 to Thiensville Police Department-Cards from T-M Lions Club, Inc.
 4. \$350 to Thiensville Police Department-Bike Safety from T-M Lions Club, Inc.
 5. \$500 to Thiensville Police Department-Bike Safety from Port Washington State Bank
 6. \$900 to Village Park ReImagined from Port Washington State Bank
 7. \$500 to Thiensville Volunteer Fire Department from T-M Lions Club, Inc.
 8. \$50 to Thiensville Police Department from Lisa Brennan (in memory of Carole Densow)
 9. \$50 to Thiensville Police Department from Shirley Valestin (in memory of Carole Densow)
 10. \$50 to Thiensville Police Department from Jeannette Lose (in memory of Carole Densow)
 11. \$200 to Thiensville Police Department-Bike Safety from Grube's Towing & Repair
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the following gifts with much gratitude: \$200 to Village Park ReImagined Phase III from Mequon Lawn & Garden; \$500 to Thiensville Police Department-Auxiliary from T-M Lions Club, Inc.; \$350 to Thiensville Police Department-Cards from T-M Lions Club, Inc.; \$350 to Thiensville Police Department-Bike Safety from T-M Lions Club, Inc.; \$500 to Thiensville Police Department-Bike Safety from Port Washington State Bank; \$900 to Village Park ReImagined from Port Washington State Bank; \$500 to Thiensville Volunteer Fire Department from T-M Lions Club, Inc.; \$50 to Thiensville Police Department from Lisa Brennan (in memory of Carole Densow); \$50 to Thiensville Police Department from Shirley Valestin (in memory of Carole Densow); \$50 to Thiensville Police Department from Jeannette Lose (in memory of Carole Densow) and \$200 to Thiensville Police Department-Bike Safety from Grube's Towing & Repair. **MOTION CARRIED UNANIMOUSLY.**

XVI. ADJOURNMENT

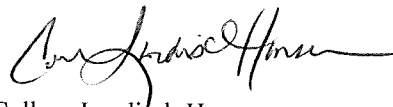
MOTION by Trustee Azinger, **SECONDED** by Trustee Kucharski to adjourn the meeting at 6:21 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Colleen Landisch-Hansen
Administrator