

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, June 17, 2019

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Rob Holyoke
	Kristina Eckert	Kenneth Kucharski
	Ronald Heinritz	David Lange
Administrator:	Colleen Landisch-Hansen	
Attorney:	Bob Feind	
Staff:	Police Chief Curt Kleppin	
	Director of Community Services/Public Works Andy LaFond	
	Village Clerk/Deputy Treasurer Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Eckert led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees
 - 1. May 20, 2019

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)
 - 1. Fire Department
 - a. 1st Quarter Fire, 2019
 - 2. Police Department
 - a. May Police, 2019
 - 3. Public Works Department
 - a. May DPW, 2019 (available Monday)

VI. COMMITTEE REPORTS

- A. Committee of the Whole
 - 1. June 3, 2019

VII. REPORTS AND COMMUNICATIONS

- A. **Historic Preservation Commission**
 - 1. May 8, 2019

- B. **Milwaukee River Advisory Committee**
 - 1. April 1, 2019

- C. **Plan Commission**
 - 1. May 7, 2019

- D. **Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. **Accounts Payable for All Funds**
 - 1. **Accounts Payable**
 - a. May 20, 2019 through June 14, 2019

Administrator Landisch-Hansen indicated that included in the Accounts Payable is the first draw for construction of the River Stage in Village Park. The Stage is planned to be completed by Family Fun Before the 4th.

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to approve the Accounts Payable for May 20, 2019 through June 14, 2019 in the amount of \$362,339.92. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. May, 2019

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. **Application for Parade Permit or Street Closing**
 - 1. Suburban Motors 17th Annual Block Fest, Corner of Riverview Drive and Main Street South to Corner of Buntrock Avenue/Green Bay Road and Main Street (All Lanes Closed), Saturday, July 13, 2019, 5:00 PM-12:00 AM

MOTION by Trustee Lange, **SECONDED** by Trustee Azinger to approve Application for Parade Permit or Street Closing, Suburban Motors 17th Annual Block Fest, Corner of Riverview Drive and Main Street South to Corner of Buntrock Avenue/Green Bay Road and Main Street (All Lanes Closed) Saturday, July 13, 2019, 5:00 PM-12:00 AM. **MOTION CARRIED UNANIMOUSLY.**

- B. **Operator's License – New**
 - 1. Jaimie Bryce Lee

MOTION by Trustee Kucharski, **SECONDED** by Trustee Eckert to approve Operator's License – New, Remington's River Inn: Jaimie Bryce Lee. **MOTION CARRIED UNANIMOUSLY.**

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C. Operator's Licenses – Renewal

1. the cheel, llc
 - a. Barkha L. Daily
 - b. Jesse R. Daily

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve Operator's Licenses – Renewal for the cheel, llc: Barkha L. Daily and Jesse R. Daily. **MOTION CARRIED UNANIMOUSLY.**

2. Skippy's Burger Bar
 - a. Cassie Marie Haugen
 - b. Melissa Lee Kuehn
 - c. Alexander John Tarantino

MOTION by Trustee Heinritz, **SECONDED** by Trustee Azinger to approve Operator's Licenses – Renewal for Skippy's Burger Bar: Cassie Marie Haugen, Melissa Lee Kuehn and Alexander John Tarantino.

Ayes: Trustees Azinger, Eckert, Heinritz, Holyoke, Lange and President Mobley.

Naes: None

Abstain: Trustee Kucharski

MOTION CARRIED.

D. Appointments

1. Special Police Members
 - a. Greg Bruske
 - b. Joshua Churchill

MOTION by Trustee Heinritz, **SECONDED** by Trustee Kucharski to approve the Appointment of Greg Bruske and Joshua Churchill as Special Police Members. **MOTION CARRIED UNANIMOUSLY.**

2. **Class B Beer and Class C Wine**
 - a. Thiensville Fire Department, Inc., John Kukla, Agent, 250 Elm Street, Amended, Thiensville Village Park Snack Shack, Suburban Harley Davidson Parking Lot, 139 Main Street, 7/13 Annual Block Fest and 8/29-9/3 Milwaukee Rally

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve Class B Beer and Class C Wine License for Thiensville Fire Department, Inc., John Kukla, Agent, 250 Elm Street, Amended, Thiensville Village Park Snack Shack, Suburban Harley Davidson Parking Lot, 139 Main Street, 7/13 Annual Block Fest and 8/29-9/3 Milwaukee Rally. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Administrator Landisch-Hansen reported that Board of Review was held on June 5, 2019. The assessed value increased \$284,062 with no TID value. The fair market value for 2018 was .9159% and for 2019 it is estimated to be .8700%. This will be the Village's first year out of compliance. A municipality is out of compliance when the fair market value is more than 110% or less than 90% and is allowed up to seven years to get back into compliance.

With the combination of the wet spring and running into bad soils during the excavation of the footings for the River Stage, there was a change order of about \$11,000 to over excavate and add additional concrete.

The M-T Historical Society will be having an Opening Ceremony for the Mequon River Postal Museum and Stamp Gallery on Thursday, June 20th at Mequon City Hall.

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Incoming revenues include the 2018 Insurance dividend from the League of Wisconsin Municipalities Insurance in the amount of \$15,296.00, the cell tower lease payment in the amount of \$2,333.00 and the 2019 Recycling Grant in the amount of \$9,502.53.

2. Building Inspection Department (Receipt)
 - a. May, 2019 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

- A. Review and approval of Resolution 2019-11 Wisconsin Department of Natural Resources NR 208 – 2018 Compliance Maintenance Resolution

Administrator Landisch-Hansen reported that the Village has an "A" grade for the financial management and collection systems and has earned a 4.00 overall grade point average for the Compliance Maintenance Annual Report.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve Resolution 2019-11 Wisconsin Department of Natural Resources NR 208 – 2018 Compliance Maintenance Resolution. **MOTION CARRIED UNANIMOUSLY.**

- B. Review and approval of Ordinance 2019-03 An Ordinance Amending Section 74-61 Relating to Parking Restrictions and Prohibitions

Trustee Azinger added that he felt what he offered at the Committee of the Whole meeting in regards to his suggestions regarding changing the parking ordinance was fair and is disappointed it was not approved.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve Ordinance 2019-03 An Ordinance Amending Section 74-61 Relating to Parking Restrictions and Prohibitions.

Ayes: Trustees Eckert, Heinritz, Holyoke, Kucharski, Lange and President Mobley.
Naes: Trustee Azinger

MOTION CARRIED.

- C. Review and acceptance of Thiensville Fire Department Annual Report

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to accept the Thiensville Fire Department Annual Report. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and acceptance of Thiensville Police Department Annual Report

MOTION by Trustee Kucharski, **SECONDED** by Trustee Eckert to accept the Thiensville Police Department Annual Report. **MOTION CARRIED UNANIMOUSLY.**

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- E. Review and approval of:
CITIZEN APPOINTMENT:
M-T Milwaukee River Advisory Committee Karen McNarney, 189 Riveredge Court

President Mobley indicated that Julie Cabaniss will be stepping down from the M-T Milwaukee River Advisory Committee, and Karen McNarney is willing to serve.

MOTION by Trustee Azinger, **SECONDED** by Trustee Eckert to appoint Karen McNarney, 189 Riveredge Court as Citizen Appointment for the Village of Thiensville to the M-T Milwaukee River Advisory Committee.

MOTION CARRIED UNANIMOUSLY.

NEXT RESOLUTION NUMBER:	2019-12
NEXT ORDINANCE NUMBER:	2019-04

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE MAY 20, 2019 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
 - 1. \$100 to Thiensville Police Department-Bike Safety Day from Village BP, LLC
 - 2. \$100 to Thiensville Police Department-Bike Safety Day from Thiensville Professional Police Association
 - 3. \$100 to Village Park ReImagined from Chuck's Place, Inc.
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule
July 15, 2019 – Combined Committee of the Whole and Village Board Meeting

MOTION by Trustee Azinger, **SECONDED** by Trustee Heinritz to accept with gratitude the following gifts: \$100 to Thiensville Police Department-Bike Safety Day from Village BP, LLC, \$100 to Thiensville Police Department-Bike Safety Day from Thiensville Professional Police Association and \$100 to Village Park ReImagined from Chuck's Place, Inc. **MOTION CARRIED UNANIMOUSLY.**

The July and August Committee of the Whole and Board of Trustees meetings will be combined and held on Monday, July 15, 2019 and Monday, August 12, 2019.

Discussion was held regarding Waste Management pick-up in the Village. There was some a delay in pick-up this week due to Waste Management staffing. Trustee Lange inquired if the Village could be picked up in one day as opposed to two. Director of Community Services/Public Works LaFond explained that the Village cannot be serviced in one day due to DPW staff scheduling.

Trustee Eckert inquired as to the process and where the T-M Historical Society's request to occupy the old firehouse is at currently. Director LaFond indicated that the next step is to present a quote from an architect.

Administrator Landisch-Hansen shared that the Park Gala net proceeds are between \$20-\$25,000. Trustee Azinger shared that the TBA would like to work with the Village Park ReImagined Committee to fundraise.

It is hoped to hear from the auditors at the July 15, 2019 Board meeting.

Trustee Eckert shared that the Food Truck Tour brought in thousands of people and has heard very positive feedback.

Trustee Kucharski would like to see the issue of CBD discussed by the Village Board. This will be addressed at the July 15, 2019 Board of Trustees meeting.

The Village is still conducting interviews for the Village Mechanic position.

XVI. ADJOURNMENT

MOTION by Trustee Heinritz, **SECONDED** by Trustee Lange to adjourn the meeting at 6:37 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Colleen Landisch-Hansen
Administrator