



Village of Thiensville

Small Projects Application

THIS FORM MUST BE COMPLETED FOR ALL PROJECTS THAT CAN BE APPROVED AT THE STAFF LEVEL. THIS INCLUDES FENCES, DECKS, SWINGSETS, HOT TUBS, EGRESS WINDOWS AND PARKING PADS.

Property Address: _____, Thiensville WI 53092

Tax Key #

Current Zoning

Property Owner

Applicant Same as owner

Name

Name

Address

Address

Phone

Phone

Email address

Email address

Application checklist

- Submit drawings, photo example or rendering and/or other descriptions of project
- Submit Scaled drawing or survey with proposed location and setbacks
- Complete building permit application

Is property in Thiensville's Historic District? Yes No

If yes, you must apply for a Certificate of Appropriateness with the Historic Preservation Commission. Complete the COA application. Attendance at HPC meeting is required.

Project description

Please describe your project in detail. Include details about height and dimensions, color, materials used and setbacks from the street and property lines. Provide any information that you believe will assist staff in reviewing and approving your request.

Applicant's Signature

Date

The applicant is responsible to pay planner charges after a first half hour that will be paid by the village. Work cannot begin until staff approval and paid building permit approval. Staff reserve the right to forward application to the Plan Commission for approval if deemed necessary

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VILLAGE STAFF REVIEW

- Application Complete. Items needed: _____
- Submitted to Village Planner on _____ Approved by Planner on _____
- Historic Preservation Approval (if needed) on _____

ADDITIONAL REMARKS/CONDITIONS:

Village Staff Review

Date